

	Small Leaf	Medium Leaf	Large Leaf	Chair
English Alphabets	28	32	36	25
Chinese	8	10	12	8

Donation Details

Donation Amount (HK\$): _____

Please check the appropriate boxes; for more than one option:

Support to Project (please specify): _____

Xiqu and Intangible Cultural Heritage Centre

Student Scholarships (Name, if applicable): _____

Student Bursaries (Name, if applicable): _____

Support to The Education University of Hong Kong Foundation (undesigned purpose)

“Development tree & Adopt-a-seat” programme (One-off donation; select one)

Development tree - \$500 (Small Leaf) \$1,000 (Medium Leaf) \$3,000 (Large Leaf)

Adopt-a-seat - \$10,000 (Chair at lecture theatre – Row 1 to 5) \$5,000 (Chair at lecture theatre – Row 6 to 12)

Words for inscription (please refer to the information on the top): _____

“Endow-a-Tree” Programme \$50,000

“Regular Giving” programme (only applicable to payment through credit card)

Monthly donation (HK\$) _____ for _____ month(s)

Monthly donation (HK\$) _____ until further notice

Remark: If your monthly donation accumulates to HK\$500, you will be entitled to support a “Monthly Donation Leaf”.

Others (please specify): _____

I acknowledge and agree that The Education University of Hong Kong will apply for a matching grant, if applicable, from the Government or its related bodies including the University Grants Committee with the donation(s) made by me.

Donor Information

Type of Donor: Individual (Title: Prof Dr Mr Ms Mrs Miss Others, please specify: _____) Organisation

I wish to remain anonymous in all donor listings.

Donor Name: (English) _____ (Chinese) _____

Name of Contact Person (if different from above): (English) _____ (Chinese) _____

Mailing Address: _____

Organisation Name (if applicable): _____ Position: _____

Tel: _____ Fax: _____ Email: _____

Affiliation with EdUHK

Donor/ Donating organisation director and/or shareholder:

Not affiliated with EdUHK.

Affiliated with EdUHK. Name: _____ Position: _____

Please provide the details below:

Alumnus / Alumna (Programme: _____ Year of graduation: _____ College of Education: _____)

Staff Student (Student ID: _____) Parents of student Others (please specify): _____

Donation Method (Please select one of the following options)

Credit Card: VISA MasterCard

Cardholder's Name: _____ Card Number: _____

Expiry Date (mm/yy): _____ Cardholder's Signature: _____

Crossed Cheque: Payable to “**The Education University of Hong Kong**” (Cheque Number: _____)

ATM Transfer/Bank-in: Bank of East Asia Account: 015-195-25-0000-20

Remark:

Please keep a copy of this form for your reference and **send this form, together with the original deposit receipt with full name and phone number written at the back, if applicable, by mail to Alumni Affairs & Development Office, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong.**

An official receipt will be issued for a donation amount of HK\$100 or above for tax deduction purpose. If you do not receive the official receipt two months after the submission of this form, please contact Ms Maggie Man of the Alumni Affairs and Development Office at (852) 2948 6049 or email at aado@eduhk.hk.

Personal Data Collection Statement:

Please be assured that the data provided by you will be treated and kept strictly confidential, in accordance with the relevant provisions of the Personal Data (Privacy) Ordinance. The data collected from you will be used for administration, alumni affairs, fundraising and other related purposes by our office, and may be shared with internal departments and constituent units of EdUHK, as well as Third-Party Service Providers (which are responsible to our office under an obligation of confidentiality) for the aforesaid purposes. We will not disclose any personal information to external bodies (excluding the aforesaid Third-Party Service Providers) unless you have been informed or we are required to do so by law. The collected data will be kept permanently until it is no longer necessary for the fulfillment of the purpose for which the data are to be used. Please note that it is voluntary for you to provide the personal data required. You have the right to request access to and correction of information held by us about you. If you wish to access or correct your personal data, please send email at aado@eduhk.hk. Please find the details of The University Privacy Policy Statement at <https://www.eduhk.hk/en/privacy-policy>.

I do not agree that my personal data to be used by your office for information dissemination or promotional purposes.

Donor's Signature: _____ Date: _____